

# Purchasing Solutions Alliance

*a purchasing cooperative for public agencies*



April 28, 2022

Steve Vaughan  
Vice President/General Manager  
UBEO Business Services  
4700 Elmo Weedon Rd, Suite 101  
College Station, TX 77845

Re: RFP No. 22-204 "Printers, Copiers and Multifunction Devices"

Dear Mr. Vaughan,

Purchasing Solutions Alliance (PSA), a cooperative purchasing program of the Brazos Valley Council of Governments (BVCOG) has completed evaluations of proposals received in response to RFP No. 22-204. Your company, UBEO Business Services, has been selected as one of the highest ranked Offerors for Contract Award to provide printers, copiers, and multifunction devices to PSA/BVCOG and our cooperative member agencies.

This is our notice of intent to award the contract to your company. At this time, PSA calls for discussion and contract negotiations to proceed. Someone from our offices will contact you to discuss the next steps.

If you have any questions, contact me at (979) 595-2800 ext. 2035 or by email at [Susan.Lightfoot@bvcog.org](mailto:Susan.Lightfoot@bvcog.org).

Sincerely,

**Purchasing Solutions Alliance:**  
a program of the Brazos Valley Council of Governments

Susan Lightfoot, Program Manager

